Initiatives and Civil Activities

R e g i o n a l F u n d – I G A

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ANNUAL REPORT
2003

REGIONAL FUND IGA

PAZARDJIK

May 2004

The fund is registered in Central Register of Non-profit Legal Entities №20030613004;
The fund is registered as provider of social services Registration Certificate №35/12.06.2003;
Bank information: UBB, Pazardjik; Bank account in lvs: 1018088110; Bank code: 20082418
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I. Presentation of Regional Fund IGA

"Regional Fund IGA", Pazardjik was established in the beginning of 2000 as a continuation of the activities and the programs carried out by "Initiatives and Civil Activity" Foundation that had already been registered since 1998. IGA's work responds to the new Bulgarian realities by developing programs in a variety of fields, improving the performance of activities, and expanding partnership.

Leading idea

of the organization is to promote initiatives on local, regional and national level and significance; and support the development and implementation of European dimensions in the Republic of Bulgaria.

Mission

of Regional Fund IGA is crime prevention on regional, national and international level. In order to achieve its mission, the organization supports and contributes to the implementation of the social, economic and legal reforms in the country.

Organizational Values

are based on the European values of humanitarism and human rights adherence, preserving and promoting these universal values and respecting people's individuality. An important organizational value is the intellectual development of the Bulgarian's personality.

Board of Managers

defines the priorities in the activities and approves strategic programs and plans. Expert Council makes the current decisions. The Executive Director summons the Board of Managers at least once every 6 months. The Executive Director enters into contracts on behalf of the foundation.

The **Board of Managers** of the organization includes seven people. Two of them carry out operative tasks as well.

Gergana Juleva is Chairman of the Board of Managers – Doctor of Philosophy (PhD), sociologist, Chairman of "Program Access to Information" Foundation.

Members of the Board of Managers:

Dr. Antonina Jelyazkova – anthropologist, Chairman of the Board of Managers of "International Center for Minority Studies and Intercultural Relations";

Georgy Dimitrov – Master of Pharmacy, President of "Fromvoulevs" Ltd., Executive Director of Board of Managers of "Autumn University of Addictions";

V**eselin Komarski** – computer specialist;

Mariana Boyrikova – Master of Philology, expert in the field of library science;

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Dimitar Rusinov – Master of Pedagogy, Chairman of the Center for Integration of Criminals and Risk Groups.
Marina Manolcheva – Master of Pedagogy and Journalism, Executive Director of Regional Fund - IGA.

Operative Team

1. **Mrs. Marina Manolcheva is Executive Director** – Master of Pedagogy and Journalism. She has taken part in a two year program for training of probation officers that was carried out by the International Institute on Special Needs Offenders, Lancashire – Great Britain. She was a participant in study visits to England, Czech Republic, Romania, and Latvia. The visits were aimed at acquiring skills and knowledge in the field of NGO management and management of probation services. She was included in a six-month program for advocacy and lobbying, carried out by USAID, and participated in a practical training in the USA. She was also a participant in a training course "Quality Management", carried out by TŰV Nord, Bulgaria. She is a member of Public Council of the National Assembly. She is an author of many publications and editions.
2. **Mr. Dimitar Rusinov is Project Manager –** Master of Pedagogy. He manages the program activitues of the organization. He gained 11-year experience as a social worker in the Prison System of Bulgaria. He has taken part in a 2-year program for training of probation officers that was carried out by the International Institute on Special Needs Offenders, Lancashire – Great Britain. He was a participant in study visits to England, Czech Republic, Romania, and Latvia. The visits were aimed at providing skills and knowledge in the field of NGO management and management of probation services. He was included in a six-month program for advocacy and lobbying, carried out by USAID, and participated in a practical training in the USA. He was also a participant in a training course "Quality Management", carried out by TŰV Nord, Bulgaria. He is an author of many publications and editions. He has been Chairman of Center for Integration of Criminals and Risk Groups since 1999.
3. **Mrs. Emilya Velova** – Master of Law. She is the Human Resource Manager and she has taken part in a two-year probation program, carried out by University of Central Lancashire – Great Britain.
4. **Ms. Vesela Dimitrova** – Master of Ethnology. She is the Office Manager.
5. **Mr. Nikolay Valkov** – Master of Economy. He is the Financier of the organization.
6. **Mrs. Marya Vasileva** – Bachelor of Pedagogy. She is the Quality Manager. She has taken part in a two-year probation program, carried out by University of Central Lancashire – Great Britain.
7. **Ms. Petya Gerova** – Bachelor of Social Work. She manages specialized programs implemented by the organization. She has taken part in a two-year probation program, carried out by University of Central Lancashire – Great Britain.

- Project coordinators, probation assistants, social workers, psychologists, and pedagogues work full- and part-time with the organization.
- Experts in psychology, law, social work, sociology, and computer experts consult the work of the operative team.
- Local Consultative Council, which includes heads of main institutions and organizations working on the territory of Pazardjik Region, is established and functions permanently under the organization.

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Team of Social Workers

Four social workers (field work), who take part in the implementation of activities aimed at reducing the risk sexual behavior and the use of injections by commercial sexual workers.

Four social workers, who take part in the implementation of activities aimed at maintaining a low level of dissemination of HIV infection among persons using drugs that are applied intra.

Four active social labor mediators, who work with convicts and discharged prisoners.

Team of Probation Assistants

20 specialist who have taken part in a training course "Forensic Behavioural Science", organized by British Council and Regional Fund - IGA, University of Central Lancashire and Institute for Special Needs Offenders, Lancashire, Great Britain.

Organizational vision in the period 2002 - 2004

The establishment of a sustainable civil structure with steadily increasing and improving human resources, a tangible influence on the social and economic development of Pazardjik Region and on the national policy carried through in the field of social inclusion of disadvantaged groups, work with offenders in society, prevention of drug misuse and HIV/AIDS, human rights adherence, and anti-corruption.

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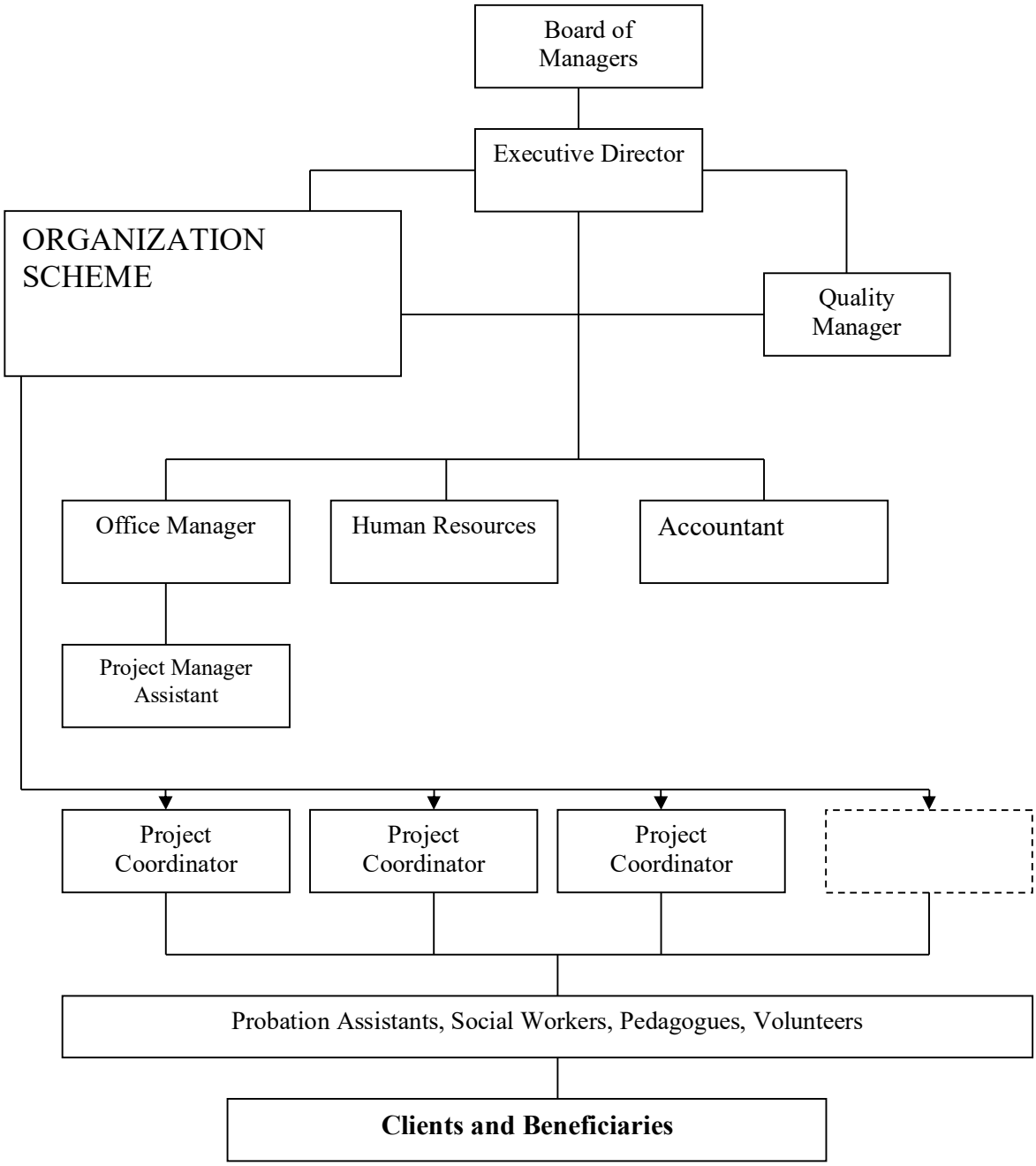

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Regional Fund- IGA is registered in the Central Register of Non-Profit Legal Entities of Ministry of Justice as an organization that implements socially useful activities.

The organization is registered by Social Welfare Agency of Ministry of Labor and Social Policy as a provider of the following social services: Center for Social Rehabilitation and Integration, Day Center, and Social Assistant.

Regional Fund IGA is licensed by State Agency for Child Protection as a provider of the following social services for children:

- Center for Rehabilitation and Integration of Young Offenders and Children from Risk Groups;
- Social Assistant.

Public Commitment of Regional Fund IGA

Regional Fund – IGA belongs to and has the right to vote in all regional and municipal commissions dealing with crime prevention, reintegration of offenders, prevention and rehabilitation of drug abuse and HIV/AIDS, social support to vulnerable groups of the society.

Experts of the organization participate in two Interdepartmental Working Groups, coordinated by Ministry of Justice:

- for development of National Strategy and Program for prevention and counteraction to anti-social behavior and crimes committed by juveniles;
- for drafting legislative changes and a strategy for the introduction of a probation system in Republic of Bulgaria (the organization developed and submitted to the Minister of Justice a Concept Proposal for Legislative Introduction of Probation in Bulgaria)

Regional Fund IGA is a member of Public Council, established under Select Committee of the National Assembly, working on the issues of civil society.

The organization is a member of National Coalition, «Anti-Drugs». More than sixty non-government organizations from all over the country participate in the coalition.

Regional Fund IGA is a winner of International Probation Award. The organization won a nomination in a special category *PIONEER* Organization. The award was bestowed in a ceremony "Community Justice Awards", as a part of International Conference "Probation 2004" that was held in London and organized by National Probation Directorate of England and Wales.

Regional Fund – IGA is in the process of receiving a certificate in accordance with the international standard for a quality management system ISO 9001. The consultants are experts from the German organization TŰV Nord Academy.

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Partnerships		
International Partners	**National Partners – State Institutions**	**Local Partners – State Institutions**
British Council, Bulgaria	Ministry of Justice – „Execution of Punishments" Directorate General	Regional Governor, Pazardjik
National Probation Directorate for England and Wales	Ministry of Labor and Social Policy	Regional Administration, Pazardjik
Center for Crime and Justice Studies (ISTD), London	Employment Agency	Municipal Council, Pazardjik
International Contacts Dutch Probation Service	Central Commission for Prevention of Juvenile Delinquency	Municipal Administration, Pazardjik
Penal Reform International	National Centre on Drug Habits	District Court, Pazardjik
Probation and Crime Prevention Department under Ministry of Justice, Estonia	National Council on Narcotics	Regional Courts on the territory of Pazardjik Region - Pazardjik, Panagyurishte, Peshtera and Velingrad
Municipal Administration of West Bend, USA	Prisons in Pleven, Belene, Bobov Dol, Bourgas	Pazardjik Prison
		"Social Welfare" Directorate, Pazardjik
		"Labor Office" Directorate, Pazardjik
		Regional Directorate of the Interiors, Pazardjik
		Regional Police Department – Pazardjik
		Local Commission for Prevention of Juvenile Delinquency, Pazardjik Municipality
National and Local Partners – Non-government Organizations		
Coalition 2000, Sofia	Magistrates Training Center, Sofia	"Initiative for Health" Foundation, Sofia
International Center for Minority Studies and Intercultural Relations, Sofia	Bulgarian Center for Non-for-profit Law, Sofia	Autumn University of Addictions, Sofia
Program "Access to Information", Sofia	Foundation for Local Government Reform, Sofia	Association "Development of Personality and Human Communities", Pleven
Foundation "Resource Center", Sofia	Institute for Regional and International Studies, Sofia	Center for Work in Community "Demetra", Bourgas
Center for Integration of Criminals and Risk Groups	Association "Revival - 2000", Pazardjik	Foundation "Humanity" Pazardjik
Economic Development Regional Agency, Pazardjik	Woman Association"Mariola Dospevska", Pazardjik	Association "Човеколюбие", Pazardjik

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Rotary Club, Pazardjik and Rotaract, Pazardjik	Municipal Union of Employers from the System of Public Education, Pazardjik	Industrial Business Association, Pazardjik
Association “Help for Children in Risk”, Pazardjik	Youth Parliament, Pazardjik	Foundation “Open Society”, Sofia

Address

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General Program Scheme of Regional Fund - IGA

Program "Probation"	***Program "NO Drugs! NO Violence! NO HIV/AIDS!"***	***Programa "Initiatives and Civil Activities"***
Main goal Protection of community through crime prevention and reintegration of offenders	Main goal Prevention and rehabilitation of drug abuse and HIV/AIDS	Main goal Establishment of civil society in Bulgaria
Main tasks - to support the process relevant to the introduction of the probation system of Bulgaria; - to develop specialized programs and models for work with offenders in society; - to organize trainings of specialists for work with offenders in society; - to develop and implement programs for crime prevention; - to implement informational activities and events aimed at changing the public attitudes; - to implement publishing activities;	Main tasks - to implement specialized programs for prevention of drug abuse and HIV/AIDS; - to implement programs aimed at reducing drug abuse and providing rehabilitation to drug addicts; - to implement informational, training and publication activities, aimed at achieving prevention and rehabilitation of drug abuse and HIV/AIDS;	Main tasks - to support local initiatives and programs, stimulating the development of the civil society; - to suppport national and international initiatives, aimed at counteracting corruption; - to support youth initiatives and programs; - to support initiatives for involving the public in the local government;
Target groups - Offenders; - Representatives of vulnerable groups of the society; - Representatives of institutions and organizations, working with offenders; - Representatives of the community;	Target groups - Dependent persons, drug addicts; - Representatives of risk groups of the community; - Representatives of institutions and organizations, working on the issues of drug habits and HIV/AIDS; - Representatives of the community;	Target groups - Representatives of all local institutions and organizations; - Young people of all ages; - Representatives of the community

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II. Statutes of Regional Fund IGA

STATUTES

of "Regional Fund IGA" Foundation – Pazardjik

General provisions

Art. 1 (1) "Regional Fund- IGA" Foundation hereinafter referred to, as **the Foundation** is a legal person to carry out socially useful activities, defined as such by the General Meeting on 30.11.2001.
(2) The decision for carrying out socially useful activities is irreversible upon entering it in the register of legal persons of non-profit goal in the Regional Court of Pazardjik.
(3) The Foundation as defined for carrying out socially useful activities upon its constitution is liable to entering into a special Central Register at the Ministry of Justice within three years of entering into force of the Law on legal persons with non-profit goal – 01.01.2001.
(4) The Foundation has an international, non-governmental, non-political and non-religious character.

Name

Art. 2. The Foundation is called "Regional Fund- IGA" Foundation for carrying out socially useful activities, the name is to be additionally written in English.

Seat and address

Art. 3. The Foundation is located in Pazardjik with address of management – Pazardjik, 51, "Bulgaria" Blvd.

Objectives and means for achieving them

Art. 4. (1) The Foundation has the following objectives, based on equal and democratic basis:
1. to create models for prevention of crime, corruption, drug habit and AIDS;
2. to build social models and a network for integration and reintegration of criminal persons sentenced to prison, drug addicts, people with AIDS, socially disadvantaged people and members of minority groups.
3. to organize young people and to create conditions for their successful realisation and self-expression;
4. to support civil initiatives that promote the mission and the objectives of the Foundation;
5. to support and help for the implementation of the necessary social and economic and legal reforms in the country that are connected to the above objectives;

(2). The means to achieve the objectives are:

1. collaboration with organizations, institutions and physical persons in the country and abroad;
2. organizing of symposia, seminars, conferences and other national and international meetings on general and concrete issues in the field of the Foundation's objectives;
3. publishing materials in the field of its activities;
4. training of specialists and teams;
5. developing and implementing special programmes for motivation, consultation, training and education, qualification and re-qualification, sports, as well as for other ways of integration and reintegration of criminal persons sentenced to deprivation of freedom, drug addicts; people with AIDS, socially disadvantaged people and members of minority groups.
6. developing and applying innovation and close to the young people programmes,

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activities, events;

7. creating funds for support and financing in the country and abroad of people who would contribute to the achievement of the Foundation's objectives;
8. taking part in national and international programmes for prevention and for combating crime, drugs, AIDS and others;
9. carrying out charity activities;
10. carrying out other activities related to the objectives under Art. 4, par. 1.

Determining the type of activity

Art. 5. The Foundation defines itself as foundation to carry out socially useful activities.

Property provided

Art. 6. The property provided to the Foundation consists of 20 (twenty) BGL.

Sources of means

Art. 7. (1). The means for implementing the Foundation's activities shall be collected from the following sources:

1. endowments, wills and other gifts in favour of the Foundation made by Bulgarian and foreign physical and legal persons;
2. income from business activities carried out;
3. other income and receipts in forms allowed by the law, and intended for achieving the objectives of the Foundation;

(2) Subject of endowment and wills can be money, valuables, securities, movable and immovable property, objects of intellectual property, including these of the persons supported by the Foundation and others;

(3) All endowments and wills shall be entered into a special book of the donors;

(4) Donors have the right to get a certificate for their act of donation.

(5) The Foundation's property cannot be used for elections and propaganda campaigns in favour of political parties or persons.

(6) The Foundation's property cannot be distributed or gratuitously used in favour of persons from the Foundation's bodies.

Funding of the activities

Art. 8. (1) The activities of the Foundation will be funded through targeted gifts, income from property and other income.

(2) The Foundation's property shall be put into bank deposits, securities, trade companies, immovable properties and shall be also deposited in other appropriate way. The deposits have to be reliable and guaranteeing enough income for preserving and expanding the property of the Foundation, taking into account the ideal goal of the Foundation.

(3) To achieve its objectives and in order to preserve and expand its property, the Foundation can conclude bargains of any type in the country and abroad, and can also acquire and alienate immovable and movable properties, real rights, securities, and rights over intellectual property.

(4)The Foundation can establish and participate in trade organizations in the country and abroad and it can open representative office.

Management bodies

Art. 9. The Foundation has the following bodies:

1. Executive Director
2. Board
3. Chairperson of the Board
4. Council of the Founders

Executive Director

Art. 10. (1) The Executive Director:

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1 provides for the implementation of the Foundation's programme;
2 represents the Foundation in front of third parties;
3. makes suggestions for the development of the Foundation to the Board and participates in the latter with the right to vote;
4. concludes bargains on behalf of and at the expense of the Foundation;
5. takes decisions for disposal with the funds of the Foundation to the extent of up to 5000 (five thousand) BGL;
6. performs the decisions of the Board;
7. currently performs the annual budget of the Foundation;
8. concludes the employment agreements, changes and terminates the employment relations with the workers and employees of the Foundation;
9. calls regular meetings of the Board;

(2) the Executive Director of the Foundation can be discharged from his position also at his written request sent to the Board.

Rights and obligations of the Board

Art. 11. (1) The Board of the Foundation consists of seven members.
(2) The members of the Board are elected and discharged with decision of the Board. The decision about the election of a new Board or about election or removal of a Board member shall be taken by absolute majority.
(3) The Board accepts the report and the annual financial report of the Executive Director of the Foundation.
Art. 12. (1) The Board:

1. defines the major priorities in the Foundation's activities, accepts programmes, plans and separate activities important to its projects;
2. elects and discharges the Board members;
3. elects and discharges the Executive Director of the Foundation with a mandate of up to 5 five) years without limitation to the number of the mandates;
4. hears and accepts the reports of the Executive Director on the previous fiscal and reviewed year;
5. accepts the annual plan-programme and the budget of the Foundation;
6. makes sure that the principles of management and development of the Foundation are followed by its executive bodies;
7. sees to the appropriate using and keeping of the property;
8. controls the conformity with the law of the expenses made and their correspondence with the decisions of the managing bodies and with the present Articles of Association;
9. gives consent for deals for disposal with the means of the Foundation in case it is over 5000 (five thousand) BGL, with movable and immovable property, owned by the Foundation

(2) The mandate of the Executive Director is determined by the Board upon his election.
(3) The Board decisions shall be accepted by ordinary majority (with the consent of at least half plus one of the members having participated in the discussions), with the exception of the cases for which the Articles of Association require another kind of majority.
Art. 13. The Board determines the kind, the number of the Foundation's bodies, their number and structure.

Chairperson of the Board

Art. 14. (1) The Board elects through absolute majority its Chairperson who chairs the meetings of the Board.
(2) The Chairperson of the Board can represent the Foundation in the absence of the Executive

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Director.

Council of the Founders

Art. 15. (1) The Council of the Founders consists of two co-founders.
(2) The Council of the Founders:

1. makes changes and additions to the Articles of Association;
2. takes decisions for termination of the Foundation

Quorum

Art. 16. The Board meetings are considered legal if more than half of all members are present. Upon lack of quorum, the meeting shall be postponed with one hour at the same place and with the same agenda and then can be held independently of the number of members present.

Voting

Art. 12 (1) Each member of the Board is entitled to one vote.
(2) A Board member has no right to vote when the issues to be solved concern:

1. him, his spouse or his direct relatives – without limitations, as for the lateral branch of the family – up to the fourth level, and as for in-laws – up to the second level inclusive;
2. legal persons in which he is a manager or may impose/prevent the decision taking.
3. Re-authorization is not allowed.

Decision taking

Art. 13. (1) The decisions of the Board shall be taken by majority of the present, unless in the Articles of Association another type of majority is mentioned.
(2) Decisions cannot be taken on issues that are not included in the agenda stated in the invitation, unless all the members are present or are represented at the meeting and there are no objections for discussion and solving the questions raised.

Branches

Art. 14. The Foundation can establish branches.

Representation

Art. 16. (1) The Foundation is represented by the Executive Director who can delegate rights to another member of the Board to represent the Foundation.
(2) The legal person with non-profit goal can participate in the Foundation bodies' work through its own representative or an authorized by him person.

Establishing and terminating of membership. Procedure for settling the property relations at membership termination

Art. 17. (1) Membership in the Foundation is voluntary.
(2) A new member of the Foundation shall be accepted upon the person's request to the Board through the Executive Director. The Board discusses the request at its first meeting after receiving it.
(3) When the Board refuses to accept the new member, he can apply again no sooner than one year.
(4) Each member has the right to participate in the Foundation management, to be informed about its activities, to make use of its property and of the results from its activities in accordance with the procedure stated in the Articles of Association.
(5) The members can make property installments.
(6) Membership rights and obligations excluding the property relations are untransferable and cannot be transferred to other persons in case of death or termination. The discharge of the membership duties and the implementation of the membership rights can be transferred to another person.
Art. 18. (1) The membership shall be terminated:

1. at one-sided statement to the Board, made by the Executive Director
2. upon death or under judicial disability;
3. upon exclusion;
4. with termination of the Foundation
5. upon dropping out – self-expulsion

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(7) The Board takes the decision for expulsion when a member violates roughly the law, the Articles of Association or the decisions of the Foundation's bodies.
Art. 19. (1) The ex-member who has deposited movable or immovable property keeps his right over it.
(2) All additional questions that may arise in relation to the property relations upon membership termination shall be arranged by a decision of the Board.

Duration

Art. 20. The establishment of the Foundation is term-free.

Termination

Art. 22 (1) The Foundation can be terminated:

1. by decision of the Council of Founders;
2. with decision of Regional Court, Pazardjik in case:

a) it is not established according to the legal procedure;
b) it carries out an activity that contradicts the law or is unacceptable for the social order and good moral;
c) it is declared bankrupt.

(2) The court decision under par, 1, items 1 and 3 is decreed upon the request made by each interested person or by the prosecutor.
(3) The court can fix an appropriate term for elimination of the reason for termination and its consequences.
(4) In the cases of par. 2, the termination shall be officially entered and the court shall appoint a liquidator.

Liquidation

Art. 23. (1) Upon termination of the Foundation, liquidation shall be performed.
(2) The liquidation shall be carried out by the Executive Director or by an appointed by him person.
(3) In case no liquidator is appointed as per par. 2, as in the cases of Art. 22, par. 1, item2, he will be appointed by the regional judge at the Regional Court, Pazardjik.
(4) As far as insolvency is concerned, respectively bankruptcy, the procedure for liquidation and the rights and obligations of the liquidator shall be applied according to the provisions of the Trade Law.
Art. 24. (1) The liquidator is obliged to satisfy as much as possible the Foundation's creditors with the available financial means. In case this is impossible - through cashing down the movable property first, and then – the immovable property of the Foundation.
(2) The property can by no means be transferred to:

1. the founders and the present or ex-members;
2. the persons who have been part of the Foundation's bodies or staff;
3. the liquidators, with the exception of the remuneration due;
4. the spouses of the persons under items 1-3;
5. the relatives of the persons under items 1-3; the direct relatives – without any limitation; the lateral branch – up to the fourth level; and the in-laws – up to the second level included.
6. in case the persons under items 1-5 are managers or can impose or prevent the decision taking.

The property after liquidation

Art. 25. (1) The property left after compensating the creditors shall be left to the "Centre for Integration of People with Criminal Deeds and Risk Groups" Association with non-profit goal – Pazardjik, 55, "Plovdivska" St, fl. 1, ap. 1. BULSTAT 112132434, Tax number: 1131136931.
(2) In case the property is not committed as per par. 1, it shall be given to Pazardjik Municipality, which is obliged to give the property for the implementation of activity that is possibly the closest one to the activity of the terminated foundation for socially useful activity.

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Art. 26. The persons who had acquired the property as a result of the liquidation are responsible for the debts of the terminated foundation in the amount of the acquired property.

Obligation to keep record books

Art. 27. (1) The Foundation is obliged to keep records of the minutes of the Board and the Council of Founders meetings. Both the chairing person and the one preparing the minutes shall certify and will be responsible for the authenticity of its contents.

(2) Once a year the Foundation shall prepare a report about its activity, containing data about the following:

1. the performed activities, the expenses made to this purpose, their relation with the objectives and the programmes of the Foundation and the results achieved;
2. the amount of the property that was gratuitously received and the income from other fundraising activities;
3. the financial result.

(3) The report for the foundation's activities is a public one. The announcement about its preparation, also about the place, time and way of getting acquainted with it shall be published in the bulletin of the central register.

Annual supervision

Art. 28. (1) The Foundation is obliged to present to the central register information about its activities in the previous year by 31 May of each year.

(2) In the register the following are declared for entering and are presented:

1. duplicates of the court decisions for registering and changes;
2. the list of the persons taken part in the managing bodies;
3. information about its activities under Art. 38 of the Law on legal persons with non-profit goal;
4. certified annual financial report or an audit by a licensed expert-accountant under Art. 39, par. 3 of the Law on legal persons with non-profit goal;
5. annual report under Art. 27, par. 2 of the Articles of Association;
6. declaration about the due taxes, charges, duties and other public receivables;
7. changes in the Articles of Association.

(3) Upon finding any legal offences, the Minister of Justice shall inform the bodies of the prosecution and of the state financial control for making checks and of the provisioned by the law actions.

Current control

Art. 29. The Minister of Justice is entitled to require current information about the circumstances that are liable to be entered.

Conclusive provisions

#1. For the issues that are not settled in the present Articles of Association the provisions of the Law on legal persons with non-profit goal shall apply as well as the operative legislature in the Republic of Bulgaria.

30. 11. 2001
Pazardjik

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III. Annual Report on Main Strategic Goals

In the year of 2002, the organization work in accordance with its Strategy, including the following main strategic goals (2002 - 2004):

- Support of the process of introduction of community sanctions and measures in Bulgaria and Central and East European Countries;
- Support and participation in the processes relevant to prevention, treatment and rehabilitation of drug users on regional and national level;
- Support of anti-corruption processes;
- Achieving sustainability through establishing the institutional capacity of the organization.

Strategic Goal I: Support of the process of introduction of community sanctions and measures in Bulgaria and Central and East European Countries

The organization continued playing the part of a national leader in the field of popularizing and introducing community sanctions and measures as alternatives to the imprisonment in the country.

In 2003, Regional Fund IGA finalized the project "Training of Probation Officers", implemented with the financial support of British Council and in partnership with International Institute on Special Needs Offenders, University of Central Lancashire and National Probation Directorate of England and Wales. On 18 March 2003, Mr. Ian Stewart, Director of British Council, Sofia officially presented the certificates to 20 probation officers, who finished the training successfully. The awarding ceremony, which was held in the office of British Council, Sofia, was attended by Mr. Mario Dimitrov, Deputy Minister of Justice, Mr. Petar Vassilev, Director General of "Execution of Punishments" Directorate General, representatives of Embassy of United Kingdom and Embassy of USA in Bulgaria, and donor organizations.

In the whole year of 2003, the organization continued implementing the second phase of "Pilot Probation Center in Pazardjik" Project, funded by British Department for International Development. The structure of the probation model in Pazardjik was elaborated and completed; the implementation of pilot probation measures was approbated (within the frameworks of dealing with cases of conditionally sentenced and persons released from prison) with the participation of more than 500 clients; the procedures for inter-agency collaboration were developed and established; activities aimed at popularizing the probation institution were carried out on national and regional level; a sustainable working scheme for implementation of publishing, informational and training activities was elaborated – 2 copies of magazines were issued as well as 4 brochures presenting international standards; the project WEB site was up-dated and maintained.

One of the significant project outcomes was the development of "Concept for Legislative Introduction of Probation in Bulgaria", which provided a summary of the results achieved by holding seminars and work meetings with the participation of more than 300 magistrates and representatives of institutions.

In the beginning of the same year, two experts – Petar Vassilev, Director-General of the Execution of Sentences Directorate-General under Ministry of Justice and Sarah Winwin Sein,

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Senior Probation Officer in National Probation Directorate of England and Wales and lecturer in University of Nottingham made independent evaluations of the implemented project for establishment of a pilot probation center in Pazardjik. The achievements of the organization and the activities carried out by the experts received a high evaluation.

Regional Fund IGA implemented three more projects within the frameworks of its informational and training activities:

- **"Informational Days on Probation for Magistrates" Project** carried out with the financial support of "Open Society" Foundation, Sofia. The project was implemented in partnership with Magistrates Training Center. At about 80 magistrates from Northern and Southern Bulgaria took part in the trainings. They were provided information on international standards relevant to probation, projects including proposals for amendments in legislative texts, content aspects of probation work, and Bulgarian pilot probation models.
- **From 9 to 15 March 2003** Regional Fund IGA organized **a study visit to United Kingdom**. Participants in the visit were: Mario Dimitrov, Deputy Minister of Justice; Petar Vassilev, Director-General of Execution of Sentences Directorate-General; and representatives of judiciary power and local institutions from Pazardjik. The project was implemented with the financial support of Charity Know How and British Council, Sofia. The purpose of the visit was to make the participants acquainted with the work of the probation system of England and Wales and to support the development of Concept Proposal for Establishment of Probation System in Bulgaria. The visit included meetings with specialists from National Probation Directorate of England and Wales, Middlesex Guidhall Crown Court - London, Highbury Magistrates Court - London, Team for work with young offenders Camden – London and Oxford, Probation Centers in St. Albans and Bedford – Hertfordshire and Bedfordshire, Institute Criminology – Oxford.
- **From 31 May to 2 June 2003** Regional Fund IGA organized and carried out **International Conference "Exchange of Experience and Good Practices for the Development of a Probation Service"** jointly with British Council, Sofia. The conference was attended by representatives of probation institutions from Eastern Europe, experts from England and Wales, Mr. Anton Stankov, Minister of Justice, Mr. Mario Dimitrov, Deputy Minister of Justice, Bulgarian and foreign specialists.

Regional Fund IGA took an active part in the development of the new legislation relevant to probation introduction in Bulgaria. Experts of the organization participate in two Interdepartmental Working Groups, coordinated by Ministry of Justice:

- Working Group for development of National Strategy and Program for prevention and counteraction to anti-social behavior and crimes committed by juveniles;
- Working Group for drafting legislative changes and a strategy for the introduction of a probation system in Republic of Bulgaria

The organization also took an active part in the establishment of National Network of Non-government Organizations, called "Alternatives to the Imprisonment", which is aimed at exerting influence on the processes relevant to:

- Introduction of alternatives to the imprisonment, legislative and organizational provisions of probation institution
- Presenting and defending the specificity of the alternatives to the imprisonment in front of community
- Development of a complete vision of penal reform in Bulgaria
- Facilitating the exchange of information and good practices between NGOs working in the field of probation and re-socialization

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- Elaboration of common criteria for quality of services delivered by NGOs within the frameworks of the implementation of alternatives to the imprisonment.

In the second half of 2003, the organization was awarded funding for two more projects focused on introducing alternative sanctions and measures. Both new projects provide opportunities of enlarging the territory of the Pilot Probation Center and experimenting new forms and models. **"Regional Pilot Program for Probation Supervision on Juvenile Offenders"** Project (funded by "Civil Society" Program of European Commission), which is to be implemented mainly in 2004, provides opportunities of introducing a new field of work in the practice of the Pilot Probation Model – the work with young delinquents. **"Model of Probation Network in Pazardjik Region"** Project (funded by Open Society Institute), which is to be implemented mainly in 2004 too, supports the multiplication of the probation model in the whole judiciary region of Pazardjik (Pazardjik, Peshtera, Panagyurishte and Velingrad).

At the end of 2003, Regional Fund IGA won a nomination in category **"Pioneer Organization"**. The ceremony for presentation of the awards took place in Queen Elizabeth II Conference Center, London on 29.01.2004. The award was presented to Mrs. Marina Manolcheva and Mr. Dimitar Rusinov by Her Royal Highness the Princess Royal. **Regional Fund IGA was the only nominated non-government organization, which won this prestigious award.**

Strategic Goal II: Support and participation in the processes relevant to prevention, treatment and rehabilitation of drug users on regional and national level

In 2003, Regional Fund IGA continued working on problems of drug addictions in Bulgaria.

The organization implemented **"I am learning to make choice"** Project. The project was focused on preventing drug misuse and was funded by "Catholic Services for Help" Foundation, Bulgaria. The project activities were aimed at adapting a work book towards the Bulgarian situation. The work book is a publication of D.A.R.E. (Drug Abuse Resistant Education) and it was provided to Regional Fund IGA by West Bend Municipal Administration, Wisconsin, USA, which is a twinning municipality of Pazardjik Municipality. At the same time, 90 schoolchildren from 4th to 7th grades took an active part in the development of the final version of the work book. The work book was published with a circulation of 600 copies.

The organization was invited to take part in "Civil Society for Reducing the Demand of Drugs – Initial Prevention and Early Intervention in Austria, Bulgaria, Slovenia, Hungary and Romania" Project in May 2003. This project is implemented by CARE, "Index" Foundation and Prevention and Information Center on Issues of Drug Addictions with the financial support of European Commission. Two representatives of the organization took part in two trainings carried out by this project. The implementation of the project activities will continue in 2004.

At the end of 2003, Regional Fund IGA was the organization that received the assignment to carry out **two components - №4 and №6** (with regard to persons, using drugs that are applied intra and female and male prostitutes) on the territory of Pazardjik Municipality and with accordance to National Government Project, called "Prevention and Control of HIV/AIDS in Bulgaria". This project is developed and implemented by Ministry of Health and is funded by Global Fund for Fight against AIDS, Tuberculosis and Malaria. Besides, the organization takes part in a Working Group under PAzardjik Municipality, which is to carry out the same program in accordance with **Component 7** «Reducing the risk sexual behavior among youngsters inside and outside school environment». Regional Fund IGA will provide support to the implementation. The organization

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will also supply information and practical suggestions relevant to the implementation of prevention programs. The active implementation of this activity will start in 2004.

Strategic Goal III: Support of anticorruption processes

With regard to this strategic goal, the organization provided partnership to leading Bulgarian organizations working in this field.

In 2003/2004, Regional Fund IGA is implementing **a project** within the frameworks of Coalition 2000 **focused on local monitoring on local government, local media and anticorruption initiatives on the territory of Pazardjik Municipality**, funded by Center for Studies on Democracy, Sofia.

In 2003, within the frameworks of **"Informational Days for Popularization of Ombudsman Institution in Pazardjik" Project,** Regional Fund IGA held an informational day with at about 100 participants from the region. The experience of the Ombudsman Institution in Sofia was presented as well as the legislation making provisions for the introduction of the ombudsman institution in Bulgaria. One more experience was presented – the one of the prison ombudsman in England. The project was funded by Center for the Study of Democracy, Sofia.

In the beginning of 2003, the executive director of the organization, Mrs. Marina Manolcheva, took part in Constituency Advocacy Training, carried out by International Center for Democratic Government under University of Georgia – Athena, USA with the financial support of USAID. The overall program goal was for participants to see and learn from examples of the tools, strategies, and challenges of NGO advocacy in US in order to be able to strengthen their efforts in Bulgaria. The training objectives were for participants to: understand and be able to describe the various levels of advocacy and lobbying in the US and the contexts in which they may be effectively applied; to learn strategies for applying US lobbying and advocacy techniques in Bulgaria; to enhance certain skills.

Strategic Goal IV: Achieving sustainability by developing the institutional capacity of the organization

This activity was mainly aimed at improving the capacity of organizational human resources, improving the work conditions and developing inter-agency relations.

A. Human resources

The organization increased its human resource capacity, and at present it has at its disposal **4 different teams and each team includes 4 people**. They are pat-time employees and are specialized in working with different programs under the supervision of two permanent consultants. The organization has **9 full-time employees.**

The organization has at its command a regularly operative team of young specialists: jurists, social workers, psychologists and pedagogues, who have taken part in different training courses: forensic behavioral science and probation, clinic social work, team work, informing and consulting on problems of drug misuse and HIV/AIDS.

The teams of the different programs get together for team meetings once a week.

The organization has also consultants in the field of psychology and psychotherapy. They provide informational and practice consultations to the operative teams.

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B. Material and technical foundation

In 2003, the first floor of the building of Regional Fund IGA was renovated and had three offices, which were used for the implementation of different programs. The technical equipment includes four computer systems, a printer, a copying machine, telephones and a fax machine, a permanent Internet connection and e-mail.

C. Inter-Agency cooperation

The organization continued its good cooperation with different local, national and international organizations:

1. Cooperation with British Council, Sofia and British Embassy in Bulgaria in the process of introducing community sanctions and measures as alternatives to the imprisonment in Bulgaria.
2. Cooperation with all state institutions, represented in the Local Council, established under the Pilot Probation Center, such as: District Court, Prosecutor's Office, Regional Directorate of the Interiors, Regional Governor, Pazardjik Municipality, Labor Office, Regional Health Center and Municipal Welfare Service; Memorandum and Technical Agreement for Inter-Agency Cooperation, signed by representatives of all above-mentioned institutions.
3. Membership in two interdepartmental working groups, coordinated by Ministry of Justice working on prevention of juvenile delinquency and establishment of probation system in Bulgaria.
4. Participation in the Local Commission for Prevention of Juvenile Delinquency
5. Development of programs for reintegration of offenders jointly with Center for Integration of Criminals and Risk Groups, Pazardjik.
6. Cooperation with non-government organizations from Bulgaria: Association "Demetra", Bourgas and Association "Development of Personality and Human Communities", Pleven; Association "Integrating into the Community", "Bulgarian Center for Non-for-profit Law", Sofia and others.
7. Cooperation with international organizations: Penal Reform International; Center for Criminology Studies and Analysis, London; National Probation Directorate of England and Wales.
8. Participation in Public Council under the Parliament – Civil Society Commission – an important prerequisite for the influence the organization could exert in 2003.

In the year of 2003, Regional Fund IGA regularly took part in broadcasts of regional and national media with the purpose of providing information to the public on activities as well as on results achieved by the fund after the implementation of different projects. The activities of the organization were presented in different ways: focus groups, work meetings, individual meetings, articles, radio and TV interviews.

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IV. Chronology of Events

In January 2003, the implementation of the second phase of "Model of a Probation Center" project started. The project is funded by British Department for International Development (DFID). The main objective of the second phase was to complete the building of the overall structure of the Probation Center in Pazardjik and in practice to start approbation pilot probation measures with different groups of offenders within the frameworks of the existing legislation.

In January 2003, Regional Fund IGA presented the model of Probation Center – Pazardjik in front of Members of Parliament included in Civil Society Commission of National Assembly.

On 4 and 5 February 2003 Mrs. Sarah Winwin Sein, Senior Probation Officer in National Probation Directorate of England and Wales and lecturer on probation in University of Nottingham, visited Regional Fund IGA. The purpose of the visit was to prepare an evaluation of the work done by "Training of Probation Officers" Project, which had been funded by British Council, Sofia and implemented in the period 2001 – 2003.

In February 2003, the implementation of "I am learning to make a choice" Project started. The project was funded by "Catholic Services for Help" Foundation - Bulgaria. The project was focused on adapting and approbating a pilot program for interactive training of schoolchildren from 4th to 7th grade. It was aimed at preventing the dissemination of drug misuse and violence in school. The program was based on a work notebook, issued by D.A.R.E. (Drug Abuse Resistant Education) and provided to Regional Fund IGA by Sergeant Paul Pokarski from Police Department of West Bend Municipality, Wisconsin, USA by the intercession of Mr. Denis Melvin from Municipal Administration of West Bend. Pazardjik Municipality and West Bend Municipality have been working on a technical twinning program for several years.

In February 2003, International Center for Democratic Government under University of Georgia – Athena, USA organized Constituency Advocacy Training. The training was carried out with the financial support of USAID. Mrs. Marina Manolcheva, Executive Director of Regional Fund IGA, took part in this training. The overall program goal was for participants to see and learn from examples of the tools, strategies, and challenges of NGO advocacy in US in order to be able to strengthen their efforts in Bulgaria. The training objectives were for participants to: understand and be able to describe the various levels of advocacy and lobbying in the US and the contexts in which they may be effectively applied; to learn strategies for applying US lobbying and advocacy techniques in Bulgaria; to enhance certain skills.

On 20 and 21 February 2003, representatives of Regional Fund IGA participated in a training seminar "Stimulating Public Support in the Region of Sliven for the Implementation of Probation as a Non-custodial Punishment", which was carried out in Sliven. The event was organized by Club "Open Society" – Sliven and was implemented with the financial support of "Open Society" Foundation by a joint program with COLPI Budapest. Judges, prosecutors, representatives of administrative institutions and lawyers took part in the seminar.

On 25 February 2003, "Informational Day for Popularization of Ombudsman Institution in Pazardjik" as a part of "European Standards for Human Rights: Establishment of Ombudsman Institution in Bulgaria" Project, which was funded by the European Commission, was held in Plenary Hall of Pazardjik Municipality. The project was managed by Center for the Study of Democracy and the event was organized by Regional Fund IGA. Lecturers were: Krasimira Natan, jurist – "Establishment of Ombudsman Institution in Southeast Europe"; Svetoslav Georgiev, legal expert – "Legislative Regulations of Ombudsman Institution in Bulgaria – Presentation of the Three Proposals for bill for Ombudsman"; Antoaneta Tzoneva, Ombudsman of Sofia Municipality – "Establishment of Ombudsman Institution in Sofia"; Dimitar Rusinov - "Ombudsman in Prison – Guarantee for a Humane and Effective Penitentiary System"; Ivan Avramov, Deputy Regional Governor – "Prerequisites for Establishment of Ombudsman Institution in Pazardjik".

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On 28 February 2003, a work meeting was held in the building of Regional Department of the Interiors, Pazardjik. It was a meeting attended by the active social labor mediators and probation assistants of Regional Fund IGA on one hand, and 40 regional inspectors of Regional Police Department Pazardjik on the other hand. At the meeting, the police officers were acquainted with the probation punishment; the probation system of England and Wales, Brazil, Netherlands and Estonia; the activities carried out by Probation Center Pazardjik; the activities provided by the active social labor mediators to persons released from prison.

From 9 to 15 March 2003, a study visit to Britain organized by Regional Fund IGA took place. The visit was a part of a project implemented jointly with Institute on Special Needs Offenders, London and with the financial support of Charity Know How and British Council, Sofia. The visit was aimed at getting the participants acquainted with the work of the probation system of England and Wales and providing support to the development of Concept –Proposal for Establishment of Probation System in Bulgaria. Participants were: Mario Dimitrov, Deputy Minister of Justice; Petar Vasilev, Director-General of Execution of Punishments Directorate-General; marina Manolcheva, Executive Director of Regional Fund IGA, Dimitar Rusinov, Project Manager of Regional Fund IGA; Georgi Shopov, Chairman of Distric Court Pazardjik; Alexander Alexandrov, Chairman of Regional Court Pazardjik; Ivan Avramov, Deputy Regional Governor of Pazardjik Region; Dr. Ivan Kolchakov, Mayor of Pazardjik Municipality; Diana Velkova, psychologist; and Georgi Mitov, jurist.

The visit included meetings with specialists from National Probation Directorate of England and Wales, Middlesex Guidhall Crown Court - London, Highbury Magistrates Court - London, Team for work with young offenders Camden – London and Oxford, Probation Centers in St. Albans and Bedford – Hertfordshire and Bedfordshire, Institute Criminology – Oxford.

On 18 March 2003, Mr. Ian Stewart, Director of British Council, Sofia officially presented certificates to 20 probation assistants, who had taken part in a 14-month training carried out by a project of Regional Fund IGA. The awarding ceremony took place in the office of British Council and was attended by Deputy Minister of Justice - Mario Dimitrov, Director-General of Execution of Punishments Directorate-General – Petar Vasilev, representatives of embassies of UK and USA in Bulgaria and donor organizations.

Evaluation of the training and the work of the first Probation Center in Bulgaria was made by two independent specialists: Mr. Petar Vasilev, Ministry of Justice and Mrs. Sarah Winwin Sein, University of Nottingham. Mr. Mario Dimitrov, Deputy Minister of Justice, extended his greetings.

On 11-13 April 2003, International Scientific Conference "Equal Chance in Education and Social Inclusion" was held in Plovdiv University "Paisii Hiliandarski". Marina Manolcheva and Dimitar Rusinov from Regional Fund IGA presented the topic "Probation – Tool for Crime Prevention" at the conference. Representatives of the academic commonwealth in Bulgaria, students and representatives of NGOs attended the conference.

On 29 April 2003, the team of Regional Fund IGA took part in a training course "Quality Management – ISO-9001". The training agenda included the following topics: Organizational order in the enterprise; From quality management towards total quality management; Series of Standards BSS EN 9000:2000 and other quality management standards; Systems for quality management – a process-orientated model; Documents for quality management; Psychological fundamentals of human activities; Communication; Presentation; Management by means of moderation; Methods of group work stimulating the quality; Fundamentals of audit; Certification.

The organization received a certificate issued by Social Welfare Agency under Ministry of Labor and Social Policy, according which Regional Fund IGA is a provider of the following social services: Center for Social Rehabilitation and Integration, Day Center and Social Assistant.

In May and June 2003 two informational seminars with the participation of magistrates from South and North Bulgaria were carried out. Lecturers were: Dimitar Rusinov, Manager of Pilot

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Probation Center in Pazardjik; judge Georgi Shopov, Chief of District Court Pazardjik; judge Petya Shishkova, judge in Sofia City Court; judge Tzvetanka Valcheva, Regional Court Pazardjik, and judge Veselin Hadjiev, Regional Court Plovdiv. Mrs. Valcheva and Mr. Hadjiev had taken part in a practical training organized by USAID and carried out in the USA.

Mrs. Marina Manolcheva, Executive Director of Regional Fund IGA, was selected to be a member of Public Council in Select Committee "Civil Society" under the National Assembly of Republic of Bulgaria. She was nominated by 12 non-government organizations working on the territory of Pazardjik Region.

On 22 May 2003 in Sofia, representatives of Regional Fund IGA were involved in project "Civil Society for Reducing Drug Misuse – Initial Prevention and Early Intervention in Austria, Bulgaria, Slovenia, Hungary, and Romania"- implemented by CARE, "Index" Foundation and Prevention and Information Center on Issues of Drug Habits, Sofia.

From 31 May to 2 June 2003 Regional Fund IGA organized and carried out **International Conference "Exchange of Experience and Good Practices for the Development of a Probation Service"** jointly with British Council, Sofia. The conference was held in Rodina Hotel Sofia with the participation of: Mr. Anton Stankov, Minister of Justice, Mr. Mario Dimitrov, Deputy Minister of Justice, Bulgarian and foreign specialists. Regional Fund IGA presented Concept – Proposal for Legislative Introduction of Probation in Bulgaria. The conference was led by Mr. Petar Vasilev, the Director-General of the Execution of Punishments Directorate-General and Mrs. Marina Manolcheva, Executive Director of Regional Fund IGA.

On 13 June 2003, diplomas were presented to the students who took part in the three-month program for interactive training aimed at prevention of drug misuse and violence in school. The program was a part of the project "I am learning to make a choice" initiated by Regional Fund IGA and with the financial support of Foundation "Catholic Relief Services" Bulgaria. 84 schoolchildren were trained by this program – 70 children from Elementary School "Stefan Zahariev", Pazardjik and 14 children from Social Pedagogic Boarding School in Bratzigovo. Students-volunteers from Plovdiv Univerrity "Paisii Hiliandarski" were also involved in the project, as well as teachers from the above-mentioned schools.

On 27 June 2003, Closing Conference by Project "I am learning to make a choice" was held in the conference hall of Regional Administration Pazardjik. The project results were summarized at the conference. Representatives of National Council on Narcotics, Municipal Council on Narcotics, and local Commission for Prevention of Juvenile Delinquency participated in the conference.

On 11 and 12 September 2003 Regional Meeting on topic "New Trends and Good Practices in Prevention of juvenile Delinquency" was held in Sozopol. The participants were: experts from France, Germany and England, members of the Interdepartmental Group for development of Strategy for reforming the system of juvenile justice and Action Plan for implementation of the Strategy. Representatives of Regional Fund IGA are also members of this group.

On 19 September 2003, work meeting was held in the prison in Bobov Dol. The participants discussed the opportunities of including conditionally early released prisoners in programs for probation supervision. The event was a part of Project "Model of a Probation Center in Pazardjik", funded by British Department for International Development.

In November 2003, training seminar "New Points in the Legal Regime of Social Services" was carried out. There were representatives of 20 non-government organizations working on the territory of Pazardjik Region. The seminar was organized by Regional Fund IGA and Bulgarian Center for Non-for-profit Law and it was held in the Conference Hall of Regional Administration Pazardjik.

In November 2003 Regional Fund IGA was nominated for International Award "Probation 2004", organized by National Probation Directorate of England and Wales. The nomination was in category "Pioneer Organization".

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On 5 December 2003, Forum "Probation Day, 2003" was held in Plenary Hall of Pazardjik Municipality. Regional Fund IGA jointly with District Court Pazardjik and Regional Courts Pazardjik Judiciary Region organized the forum. The moderator of the forum was Mr. Georgi Shopov, Chairman of District Court Pazardjik. Congratulations were extended by: Mr. Anton Stankov, Minister of Justice, Mrs. Lisa McManus, Deputy Director of British Council, Mr. Ivan Evstatiev, Mayor of Pazardjik Municipality, Mr. Todor Popov, and Chairman of Municipal Council Pazardjik. Marina Manolcheva and Dimitar Rusinov, heads of Pilot Probation Center - Pazardjik, presented the results of the center. Professor Zdravko Traykov from Free University of Varna and Associate Professor Georgy Mitov from University of Sofia "Kliment Ohridski" made the participants acquainted with the amendments and supplements in the Penal Code and the Sentence Enforcement Act, concerning the criminal proceedings for imposition of the probation punishment and the concept for establishing the structure and the organization of the probation system in Republic of Bulgaria. "Probation Day, 2003" was attended by more than 100 representatives of: Ministry of Justice, Ministry of Labor and Social Policy, judges and prosecutors from Pazardjik Judiciary Region, representatives of funding organizations, non-government organizations and media.

On 22 December 25 roma children of persons released from prison and imprisoned persons received presents and sweets on the occasion of the forthcoming Christmas holidays. The initiative was undertaken by Regional Fund – IGA and it was implemented jointly with Evangelic Whitsunday Church, Pazardjik and the lawyer Lachezar Krastev, who had provided the sweets for the roma children. Child Drama Group from a local roma non-government organization took part in the initiative too

In December 2003 Regional Fund – IGA won competitions and started the implementation of the following projects:

- ✓ Project "Regional Pilot Program for Probation Supervision over Convicted Juvenile Offenders", funded by Program "Development of the Civil Society 2001", Project PHARE BG 0104.03
- ✓ Project "Model of a Probation Network in Pazardjik Region" funded by the Legal Program of Foundation "Open Society", Sofia

Regional Fund - IGA, Pazardjik won an international award! Personally Her Royal Highness the Princess Royal presented the International Community Justice Awards! Regional Fund - IGA was the only non-government organization that won the prestigious International Community Justice Award2004.

Regional Fund - IGA won in the category "Pioneer Organization". The ceremony for presentation of the awards took place in Queen Elizabeth II Conference Center, London on 29.01.2004. The award was presented to Mrs. Marina Manolcheva and Mr. Dimitar Rusinov by Her Royal Highness the Princess Royal. Eithne Wallis, Director General of National Probation Service for England and Wales, bestowed an additional cash prize - a sum of 1423 EUR on the winners.

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V. Implemented Projects

Informational Days on probation for Magistrates	
Year	*2003*
Duration	*6 months*
Subject and geographical scope of the project	*Pazardjik*
Total budget	*8140 USD*
Partners	*Magistrates Training Center, Sofia*
Source of funding	*"Open Society" Foundation, Sofia*

Model of a Probation Center	
Year	*2002 – 2004*
Duration	*3 years (second phase)*
Subject and geographical scope of the project	*Pazardjik and on national level*
Total budget	*1st year - 23 959 UK Pounds*
Partners	
Source of funding	*British Department for International Developmente (DFID)*

Probation Training	
Year	*2001 - 2003*
Duration	*14 months*
Subject and geographical scope of the project	*Pazardjik*
Total budget	*28 471,63 levs (managed by IGA)*
Partners	*British Council, Sofia, International Institute for Special Needs Offenders, London*
Source of funding	*British Council, Sofia*

Study Visit to England and Development of Concept of Regional Probation Service	
Year	*2003*
Duration	*1 year*
Subject and geographical scope of the project	*Pazardjik and study visit to England*
Total budget	*11 065 UK Pounds*
Partners	
Source of funding	*Charity Know How Fund*

Model of Probation Network in Pazardjik Region	
Year	*2003 / 2004*
Duration	*12 months*
Subject and geographical scope of the project	*4 municipalities from Pazardjik Region*
Total budget	*18 500 US Dollars*

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Partners	
Source of funding	*"Open Society" Foundation, Sofia*

Regional Pilot Program for Probation Supervision on Juvenile Offenders	
Year	*2003 / 2004*
Duration	*8 months*
Subject and geographical scope of the project	*Pazardjik Municipality*
Total budget	*31 609,80 euro*
Partners	
Source of funding	*PHARE Program of European Union – Development of Civil Society 2001*

National Government Program "Prevention and Control of HIV/AIDS in Bulgaria" of Ministry of Health	
Year	*2003 / 2004*
Duration	
Subject and geographical scope of the project	*Pazardjik*
Total budget	***Component №4*** *– «Maintaining a low level of dissemination of HIV infection among persons using drugs that are applied intra»* ***Component №6*** *– «Reducing the risk sexual behavior and the use of injections by commercial sexual workers»*
Partners	
Source of funding	
Year	*Global Fund for Fight against AIDS, Tuberculoses and Malaria through Ministry of Health*

VI. Financial Report for Year 2003

Regional Fund – IGA Foundation, Pazardjik

Report on incomes and expenditures of non-for-profit activities, implemented in 2003

Designation of the incomes	Amount in thousands BGL	
	2003	**2002**
Incomes from the activity	**131**	**122**
Incomes from regulated activity	**131**	**122**
Incomes from grants under condition	129	120
Other incomes	2	2
Designation of the expenditures		
Total expenditures	**124**	**120**
Expenditures for the activity	**123**	**120**
Administrative expenditures	123	120
Financial expenditures	**1**	
Negative divergences from exchange rates	1	
Result from the activity	**7**	**2**

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Regional Fund – IGA Foundation, Pazardjik

Financial Balance to 31.12.2003

AN ACTIVE BALANCE	Amount in thousands BGL	
	2003	**2002**
Lasting (long-term) actives		
Nondurable (short-lived) actives		
Material stock		
Nondurable claims		
Nondurable financial actives		
Funds	**17**	**10**
Funds in cash	8	
Including BGL equivalence of the foreign currency	6	
Funds in termless deposits	9	10
Amount of the active	**17**	**10**
A PASSIVE BALANCE		
Total reserves	9	2
Nondurable passives	**8**	**8**
Liabilities to the contractors and clients	1	
Liabilities to the staff	1	1
Liabilities to the insurance companies	1	1
Incomes for forthcoming periods and funding		6
Other nondurable liabilities	5	
Amount of the passive	**17**	**10**

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Executive Director – Marina Manolcheva Accountant – Nikolay Valkov

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VII. Table presenting the number of persons who have taken part in activities implemented by IGA

Type of activity	Participants
1. Work with offenders	
Pre-trial reports	12
Conditional sentences	97
Programs	266
Researches	122
Discharged prisoners	130
Clients from prisons	52
Clients from risk groups	14
Total number of offenders	**693**
2. Participants in prevention programs	
Schoolchildren from 4 to 7 grade	90
Total number of participants in prevention programs	**90**
3. Participants in seminars and trainings	
Judges and prosecutors	103
Representatives of local government	32
Representatives of institutions	80
Representatives of NGOs	23
Representatives of media	30
Total number of participants in seminars and trainings	**268**
TOTAL NUMBER OF PARTICIPANTS	**1051**

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VIII. List of Publications in 2003

➢ Organization's Own Publications

Rusinov, D.; Manolcheva, M., "Advocacy Campaign for Prevention, Treatment, and Rehabilitation of Drug Abuse", 2002
The book describes the experience in carrying out an advocacy campaign for adoption of Municipal Program for Prevention, Treatment and Rehabilitation of Drug Abuse in the town of Pazardjik. The campaign was implemented in the period October 2001 - March 2002 by twelve non-government organizations from Pazardjik, united as Coalition "For Life without Drugs".

Rusinov, D.; Manolcheva, M., PROBATION, Booklet 1, 2002

Rusinov, D.; Manolcheva, M., PROBATION, Booklet 2, 2003

Rusinov, D.; Manolcheva, M., "Guidebook of the Prisoner", second revised edition, 2003

Rusinov, D.; Manolcheva, M., "To Keep out of Drugs and Violence", 2003
The publication is a workbook – a translation of the American edition of D.A.R.E (Drug Abuse Resistant Education)*, specially adapted to the Bulgarian conditions by a team of IGA. The workbook is used when implementing a program for initial prevention, developed for schoolchildren from 4th to 7th grade. The publication is aimed at forming a behavior that keeps the participants out of trying drugs and skills for saying NO in difficult situations. Moreover, the workbook provides information on the types of drugs, the influence they exert on the human organism and mentality, the dependence they cause, the ways of treating these dependences and the duration of the treatment.*

"Concept for Legislative Introduction of Probation in Bulgaria"- under the editorship of Rusinov, D.; Manolcheva, M.,
The publication presents a comparative study on the European probation systems and concrete proposals for legislative introduction of probation in Bulgaria, general conclusions and opinions of more than 200 representatives of the judicial system, the local government and the local institutions in Bulgaria.

Series of editions «International Standards for Implementation of Community Sanctions and Measures as an Alternative to the Imprisonment» - 4 brochures

➢ Partner Publications

Rusinov, D.; Manolcheva, M., "Guidebook of the Prisoner", CICMRG 2001
The edition is aimed at providing support to imprisoned persons in the period before and after release from prison.

Rusinov, D.; Manolcheva, M., "Partners in the Social Rehabilitation of Juvenile Offenders", CICMRG 2001
The edition presents a summary of the experience of the Center for Integration of Crime Manifested

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and Risk Groups, Pazardjik in the work with young offenders.

Rusinov, D.; Manolcheva, M., "Programs for Work with Imprisoned Persons and Discharged Prisoners", CICMRG 2002
The book presents summarized information on the implemented and approbated programs for social inclusion of offenders, carried out in prisons and immediately after release from prison. The edition is addressed to specialists and experts, working with imprisoned persons and discharged prisoners.

Rusinov, D.; Manolcheva, M., "Judicial Systems of Bulgaria and Netherlands", CICMRG 2002
The book treats in parallel the judicial systems of Bulgaria and Netherlands. Basic points of the justice of both countries are presented consecutively.

Rusinov, D.; Manolcheva, M., "How Does the Dutch Probation System Work?", CICMRG 2002
In its first part the book presents a general picture of the situation in the country and the prerequisites for the introduction of community sanctions and measures in Bulgaria. There is a detailed analysis of the Municipality of Pazardjik as an average statistic municipality for the country and its opportunities for implementation of both probation and other alternatives of imprisonment.
The second part provides information on the Dutch Probation System.

Rusinov, D.; Manolcheva, M., "Report on the situation of Social Services Provided to Discharged Prisoners", CICMRG 2003
The compilers of this publication set themselves the aim to make an analysis of the access to social services provided to one of the risk groups of our society – the group of ex-prisoners.
This first of its kind Annual Report is a part of project, called "Horizons – System for Information and Social Support for Ex-Prisoners", which was implemented in three regions of the country (Pazardjik, Pleven and Bourgas) in the period November 2002 – September 2003 with the financial support of PHARE Access Program of the European Union.

Rusinov, D.; Manolcheva, M., "General Handbook for Implementation of Social System "Horizons", CICMRG, 2003
The edition represents a practical handbook for implementation of a system for providing social services to ex-prisoners. «Horizons» System was developed in conformity with the existing legislation of the country and consists of 5 basic modules.

British Council, Sofia and Regional Fund – IGA, "Exchange of Experience and Good Practices for the Development of a Probation Service", 2003
The edition summarizes the materials presented at International Conference "Exchange of Experience and Good Practices for the Development of a Probation Service", which was held in the period 31 May – 2 June 2003.

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IX. List of Media Appearances in 2003

MEDIA	NUMBER OF APPEARANCES
Bulgarian National Television – Channel 1	3
bTV	2
Bulgarian National Radio	8
Bulgarian National Radio Plovdiv	3
"Trud" Newspaper	2
"24 Hours" Newspaper	1
"Maritza" Newspaper, Plovdiv	10
"Eurocom" Television	1
Plovdiv Public Television	3
"Videlina" Newspaper, Pazardjik	15
"Zname" Newspaper, Pazardjik	22
"Pazardjik Maritza" Newspaper	10
"Cable Sat" Television	22
"Telecable" Television	20
"Pazardjik" Radio	2
"Almateya" Radio	15

May 2004

EXECUTIVE DIRECTOR:
/MARINA MANOLCHEVA/

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REGIONAL FUND IGA WOULD LIKE TO THANK to ALL DONORS:

- Foundation “Open Society”, Sofia, Bulgaria
- Institute “Open Society” New York, USA
- Constitutional and Legal Policy Institute COLPI, Budapest
- Foundation "Art Center Soros", Sofia, Bulgaria
- British Department for International Development (DFID), Bulgaria
- British Council, Sofia, Bulgaria
- United Dutch Foundations for Central and East Europe
- Charity Know How, London
- State Agency for Youth and Sport, Sofia
- UN Development Program – Program UNAIDS in Bulgaria
- Royal Netherlands Embassy in Bulgaria - MATRA KAP Program
- Institute for Regional and International Studies - Program "Democratic Network - 2" (Sustainable Communities Institute")
- Catholic Relief Services, Bulgaria
- Karitas, Bulgaria
- Center for the Study of Democracy, Sofia, Bulgaria
- International Center for Minority Studies and Intercultural Relations, Sofia, Bulgaria
- Foundation "Interethnic Initiative for Human Rights", Sofia, Bulgaria
- European Commission, Program PHARE Access, Bulgaria

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